Karina Mikhli

Chief Operations Officer

Karina Mikhli is a remote COO, former fractional COO and workflow consultant, who excels at optimizing systems

Contact	Work History	
Address Brooklyn, NY 11230	2021 - Current	Chief Operations Officer Enertech Search Partners/ Sea Change Advisors, Remote
Phone 917-864-8845 E-mail karinamikhli@gmail.com Links		 Lead and manage the business, helping team and profits double Streamlined company processes and procedures with technological improvements and automation Supported business growth through strategic planning and process development, including self-implementing EOS
<u>LinkedIn</u><u>Website</u>	2019 - 2021	Fractional COO and Workflow Consultant Right-Size COO/ YourMBR LLC, Remote
 Skills Operations Management Scaling and Optimization Staff Management Business Administration Financial Management Strategic Planning Process Improvement Team Development Change Management Technology Implementation Supplier Management 	2017 - 2019	 Managed daily operations for several small to mid-size businesses including Fearless Sports, Parkfield Commerce, and Julie Morgenstern Enterprises Built teams and systems from the ground up, ensuring efficiency, effectiveness, performance, and engagement Recommended tools and/or optimized existing tools, streamlining workflows and communications to maximize output Chief Operations Officer Clublender Inc, Remote Managed all internal recruitment and HR, building the team from scratch and setting up all systems to support them Ensured cross-functional systems and workflows supported company growth and customer satisfaction Helped company expand from a single state to nationwide
Performance and Culture Education	2016 - 2018	Business Manager Dreaming Room Publishing, Remote
Executive MBA Quantic School of Business-	2015 - 2016	VP, Partner Accounts (consultant) AUTHORS, Austin, TX/New York, NY
Online	2014 - 2015	Director, Sales Operations Roston, MA (New York, NY)
Certificates in Finance, HR, and Entrepreneurship eCornell & Northwestern Michigan College-Online	2013 - 2014	Boston, MA/New York, NY Executive Director Triumph Learning, New York, NY
MS Publishing New York University-	2011 - 2013	Vice President, Content On Demand Books, New York, NY

2008 - 2011 Production Manager

2006 -2008 Executive Director

Oxford University Press, New York, NY

The Princeton Review, New York, NY

BFA Creative Writing Brooklyn College-Brooklyn, NY

NY, NY